

ADOPT-A-PARK ♦ FRIENDS OF THE GREENWAY

POLICIES AND PROCEDURES

1. The Adopt-A-Park and Friends of the Greenway Program is an effort to enlist community support and assistance with park and greenway upkeep, as well as instill community pride and a sense of ownership in these amenities. All volunteers are asked to abide by the Safety Rules and the following guidelines.
2. The adopting individual, group or organization will commit to a period of one calendar year. Sites will be contracted on a first-come first-serve basis. At the end of that year, the contract will terminate. If the group or organization is interested in renewing for another year, they will need to apply in a timely manner.
3. All volunteers must sign a liability waiver prior to initiating any volunteer work on a park or greenway.
4. The adopted area will include a park or logical trail segment. Road intersections or other identifiable physical landmarks along trails will designate the adopted trail section boundaries. Maps will be provided as needed.
5. Activities will be performed on a monthly basis at a minimum, including:
 - Trash and litter pick up,
 - Sweeping-bleachers, sports courts, dugouts, sidewalks, picnic areas and pads,
 - Monitoring and reporting the condition of the park or greenway, including inoperable equipment, vandalism or other damage.
6. The City will provide the group or organization with the following:
 - Trash bags,
 - Contact information should volunteers need to report maintenance issues or if there are questions.
7. Volunteers will be responsible for obtaining empty trash bags from the City of Longmont Service Center located at 1100 S. Sherman St., Longmont, CO 80501, for all clean-up sessions. The city will be responsible for picking up the filled trash and recycle bags after clean-up events. When clean-up is completed, contact Charles Kamenides at charles.kamenides@ci.longmont.co.us or 303-651-8418.
8. The City will award each group or organization a Certificate of Appreciation at the end of the contract year for their dedicated work. Additionally, a proclamation recognizing the groups will be presented at a City Council meeting during the year.
9. The adopting group or organization will agree to participate in recycling by placing recyclables in different bags than trash.
10. The adopting group or organization participants acknowledge the potential for hazards and injury, and will take full responsibility for any injury that may occur while working in a park or along a trail.